

NEIGHBORS EDUCATIONAL OPPORTUNITIES (NEO) REGULAR MEETING MINUTES OF BOARD DIRECTORS

August 19, 2025

The directors PRESENT at the Board of Directors (the “Board”) meeting for Neighbors Educational Opportunities. (“NEO”) on August 19, 2025 (“Meeting”), were:

- Travis Carmean (the “Board Chair”)
- JoDee Curtis– (“the “Treasurer”)
- Scott McIntyre– (“Member”)
- Lupe Valtierra - (“Member”)
- Stacy Segal – (“Vice-Chair”)

The Members attended the Meeting in person and participated by, or through the use of communication by, which all the Members and Administrators (as defined below) participating simultaneously to hear each other during the Meeting.

The directors ABSENT at the Board of Directors (the “Board”) meeting for Neighbors Educational Opportunities. (“NEO”) on August 19, 2025 (“Meeting”), were:

- Trish Ellis– (“the “Secretary”)

The OCS administrative team present at the meeting were:

- Mike Gustin (President and Chief Executive Officer)
- Jacob Brandau (Vice President)
- Jack Colwell – (Chief Financial Officer)
- Michael Dunagan (“Director of Schools”)
- Shannon Franklin (“Director of Accountability and Compliance”)

The OCS Authorizer (“Education One”) team present at the meeting was:

- Emily Gaskill (via zoom)– Interim Director of Charter Schools

Guests present were:

- Jon Becker
- Adrienne Carrol – via zoom
- Adam Barr
- Denny Leinhos
- Michelle Olsen - via Zoom
- Mirranda Adams

Lupe Valtierra opened the Meeting at 7:35 p.m.

1. CALL TO ORDER

A. ANNOUNCEMENT BY THE BOARD CHAIR WHETHER A QUORUM IS PRESENT, THAT THE MEETING HAS BEEN DULY CALLED, AND THAT THE MEETING HAS BEEN POSTED IN ACCORDANCE WITH INDIANA OPEN DOOR LAW AS CODIFIED UNDER IND. CODE SECTION 5-15-1.5. THE AGENDA FOR THE MEETING HAS BEEN POSTED AND MADE AVAILABLE TO THE PUBLIC.

B. DISTRIBUTION OF THE AGENDA.

2. ROLL CALL

A. PUBLIC ANNOUNCEMENT REGARDING THE ATTENDANCE OF ALL BOARD MEMBERS, THE ABILITY OF

THE BOARD TO FORM A QUORUM, AND THE POWER OF THE BOARD TO CONDUCT BUSINESS.

3. APPROVAL OF MINUTES:

Travis Carmean directed the Members of the Board to review and analyze the board minutes presented at the May 21, 2025, board meeting, as read (the “Minutes”). Lupe Valtierra moved to accept the Minutes, and Scott McIntyre seconded. Accordingly, the Minutes were accepted by the Board of NEO.

4. PUBLIC FORUM:

No comments from the public.

5. REPORTS:

A. CHAIRMAN’S REMARKS, TRAVIS CARMEAN:

No reports at this time.

B. PRESIDENT/DIRECTOR’S REPORT:

Adrienne Carrol – (Director of Adult Education) presented the report. No action was needed at this time.

C. FINANCIAL REPORT:

No reports at this time.

6. NEW BUSINESS:

A. APPROVAL OF NEO BOARD RESIGNATIONS: Scott Williams, Samantha Burgett, Jeni Bolton, Dexter Harris, Richard Severe, and Amelia Hessling.

Travis Carmean made a motion to accept the Neo Board resignations listed above. Lupe Valtierra moved to accept, and Stacy Segal seconded. The motion passes.

B. APPROVAL OF NEW NEO BOARD MEMBERS: TRAVIS CARMEAN, STACY SEGAL, PATRICIA ELLIS, JODEE CURTIS, AND SCOTT MCINTYRE

Lupe Valtierra made a motion to accept the new Neo Board members listed above. Lupe Valtierra moved to accept. The motion passed.

C. APPROVAL OF THE OSI PRESIDENT, VICE PRESIDENT, AND CHIEF FINANCIAL OFFICER TO REPRESENT/OPERATE NEO:

Travis Carmean made a motion to approve the above OSI representative to represent/operate NEO. JoDee Curtis moved to accept, and Stacy Segal seconded the motion. The motion passed.

D. APPROVAL OF THE SALE/PURCHASE AGREEMENT FOR THE NEO FACILITY LOCATED AT 5201 US-6, PORTAGE, IN 46368:

Travis Carmean made a motion to approve the sale/purchase agreement for the NEO facility located at the above address. JoDee Curtis moved to accept, and Stacy Segal seconded the motion. The motion passed unanimously.

E. APPROVAL OF THE 2025/2016 ABE BUDGET:

Travis Carmean made a motion to approve the 2025/2026 ABE Budget as read. JoDee Curtis moved to accept and Scott McIntyre seconded the motion. The motion passed unanimously.

F. APPROVAL OF THE OPERATING AGREEMENT:

Travis Carmean made a motion to approve the operating agreement as read. JoDee Curtis moved to accept, and Lupe Valtierra seconded the motion. The motion passed unanimously.

G. APPROVAL OF THE FILING OF THE IRS APPLICATION:

Travis Carmean made a motion to approve the filing of the IRS application. JoDee Curtis moved to accept, and Lupe Valtierra seconded the motion. The motion passed unanimously.

H. APPROVAL OF THE ACQUISITION/PURCHASE OF THE NEO REAL ESTATE LOCATED AT 5201 US-6, PORTAGE, IN 46368:

Travis Carmean made a motion to approve the acquisition/purchase of the NEO real estate at above location. Stacy Segal moved to accept, and JoDee Curtis seconded the motion. The motion passed unanimously.

6. OLD BUSINESS

C. TREASURER'S REPORT:

Jack Colwell presented the NEO Allowance of Vouchers dated May 30, 2025, in the amount of \$204,020.30 ("May Neo Vouchers"). Travis Carmean motioned approval of the May Neo Vouchers in the amount of \$204,020.30. Stacy Segal moved to accept the Neo Vouchers, and Lupe Valtierra seconded. The motion passed unanimously. Accordingly, the May Neo Vouchers were accepted by the Board of NEO.

Jack Colwell presented the NEO Allowance of Vouchers dated June 30, 2025, in the amount of \$238,898.77 ("June Neo Vouchers"). Travis Carmean motioned approval of the June Neo Vouchers in the amount of \$238,898.77. Stacy Segal moved to accept the Neo Vouchers, and Lupe Valtierra seconded. The motion passed unanimously. Accordingly, the June Neo Vouchers were accepted by the Board of NEO.

8. GOOD OF THE ORDER:

There will be no meeting in September 2025.

C. ADJOURNMENT:

Travis Carmean motioned for adjournment at 8:17 p.m.
Motion carried.

Submitted by:

/s/Shannon Franklin
Shannon Franklin
Board Stenographer

Approved by:

/Trish Ellis
Trish Ellis
Board Secretary

**The next scheduled meeting will be held on November 18, 2025, at
the Cumberland Road Central Office
14701 Cumberland Road, Suite 140
Noblesville, IN 46060**

