

## NEO Board of Directors Meeting Minutes

Wednesday, September 20, 2023

The NEO Board convened in executive session at 8:00 AM to discuss personnel matter. The Executive Session adjourned at 8:04 AM. The regular September meeting of the NEO Board of Directors commenced at 8:04 AM at the NEO Center.

**Present:** Sam Burgett, Mark Lutze, Richard Severe, Lupe Valtierra, Frances Vega,

**Absent:** Isaac Carr, Amelia Hessling, Shawn Massa, Tim Woloszyn

**Also Present:** Jennifer Jennings, Rebecca Reiner, Adrienne Carrol, Dave Plesac, Collin Majszak, Jamie Garwood, Keith Chandler

**1. Introductions:** Laura Jackson, NEO's new School Safety Coordinator, introduced herself to the Board.

**2. Consent Agenda:** The Board reviewed the Consent Agenda for the items listed here. Mark moved to approve the consent agenda. The motion was seconded and approved unanimously.

a. August 16, 2023, Board Meeting Minutes

b. Financial Reports: July 2023 financial statements and August 2023 docket

c. September Director's

### 3. Financial Updates

- NEO's Treasurer, Isaac Carr, emailed that he had reviewed the credit card and bank statements and found no irregularities.

- NEO Business Manager, Jennifer Jennings, stressed the impact of the projected low high school enrollment on the budget and updated the board on awarded grants ( Early Years Initiative and Secured Safe School) and pending grants (Charter Facility Incentive Grant – CFGI, Alternative Ed), and informed Board that NEO's Finance Advisory Committee will meet prior to the October meeting and will present more insight on the budget and financial plans at the October meeting.

- Rebecca asked for Board approval to ask for a one-year deferment on NEO's State Board of Education loan. Mark moved that the board approve this action; the motion was seconded and approved unanimously.

### 4. Other Updates

**a. Childcare project:** Rebecca updated the board on the progress to date with Creekside Early Learning including the award of the Early Years Initiative grant and the proposed plans to commence a fundraising appeals campaign. Mark moved that the Board approve implementation of fundraising plans related to this project. The motion was seconded and approved unanimously.

Sam suggested that Rebecca reach out to Tunn and Blank, another contractor, to provide a bid on the project. Frances suggested we do a formal RFP for this; Rebecca will follow-up on that.

**b. Program Options:** Rebecca proposed that New Vistas High School serve students who are over the age of 22 and working on their high school diploma until the 24-25 school year when it will move to Adult Education. The school will not receive funding for them, nor will their performance be included in our accountability reports.

**c. Recruitment:** Collin Majszak presented August recruitment information.

**5. Bylaws:** Due to time constraints, the Board agreed to allow the Governance Committee to make suggestions to edits to the Bylaws at the October meeting. They will send Frances their suggestions.



**6. Other:** Rebecca reported that our insurance agent was not able to secure another policy to cover non-law enforcement agents carrying firearms and therefore NEO will remain with the same company and not have armed safety position.

**7. Board Education: Developing Organizational Mission:** The regular portion of the September Board meeting ended at 9:00 AM and moved into the educational portion of the meeting with Jamie Garwood from Ball State University, Office of Charter Schools presentation on Mission.

**Adjournment:** Mark moved to adjourn the meeting at 10:02 AM.

Respectfully Submitted by Rebecca Reiner

Approved by Mark Lutze, Secretary:

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Amelia Hessler, Vice President